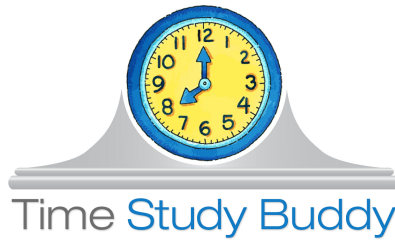


# FACT SHEET



The **Time Study Buddy®** is a cloud-based time study “service” founded in 2009 by a former county fiscal officer. It has been designed specifically for California County programs.

The screenshot shows the Time Study Buddy web application interface. At the top, there is a navigation bar with 'Home', 'February 2015', 'Account', and 'Help'. Below the navigation bar, there are two main buttons: '1 Enter February 2015 Time Study' and '2 Electronically Sign'. The main content area is titled 'Enter Payroll Information' and shows a grid for entering hours for each day of the month. The current date is 'Thu (2/5/2015)'. The grid shows hours paid for each day, with a total of 8.00 hours for the current day. Below the grid, there is a section for 'Enter Hours Worked' with a list of activities and their corresponding hours. The activities include Outreach to Non Medi-Cal Programs, Medi-Cal Outreach, Referral, Coordination, and Monitoring of Non Medi-Cal Services, Referral, Coordination, and Monitoring of Medi-Cal Services, Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Non-Medi-Cal Covered Service, Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Medi-Cal Covered Service, General Administration, and Paid Time Off. The grid shows hours worked for each activity for each day. At the bottom of the grid, there are buttons for 'EDIT' and 'DONE'.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Hours paid	-	8.00	8.00	8.00	8.00	8.00	-	-	8.00	8.00	8.00	8.00	8.00	-	-
Enter Hours Worked	used: 0.00 of 8.00														
03 Outreach to Non Medi-Cal Programs	-	1.00	0.75	0.50		-	-	-	-	-	-	-	-	-	-
04 Medi-Cal Outreach	-	2.25	4.00	1.75		-	-	-	-	-	-	-	-	-	-
05 Referral, Coordination, and Monitoring of Non Medi-Cal Services	-	1.25	0.75	0.75		-	-	-	-	-	-	-	-	-	-
06 Referral, Coordination, and Monitoring of Medi-Cal Services	-	3.00	2.50	5.00		-	-	-	-	-	-	-	-	-	-
09 Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Non-Medi-Cal Covered Service	-	-	-	-		-	-	-	-	-	-	-	-	-	-
10 Arranging and/or providing Non-Emergency, Non-Medical Transportation to a Medi-Cal Covered Service	-	-	-	-		-	-	-	-	-	-	-	-	-	-
21 General Administration	-	0.50	-	-		-	-	-	-	-	-	-	-	-	-
22 Paid Time Off	-	-	-	-		-	-	-	-	-	-	-	-	-	-

**Our Customers:** Currently used by over 30 California counties.

**IT Requirements:** We host the hardware and software and your workers access our platform using a computer with Internet access.

**Your Data:** Your workers input their data into the Time Study Buddy. We maintain your data in a secure and confidential environment, and we provide you with immediate access to your data via downloadable Excel reports.

**Compliance:** We comply with all State and Federal regulations and guidelines, including the use of electronic signatures.